



# FY24 VOCA AND STATE VICTIM ASSISTANCE INFORMATIONAL SESSION

DECEMBER 12, 2022

1:00-3:00PM

# AGENDA

- FY24 and beyond
- FY24 Request for Grant Applications (RGA)
- Questions

# TIMELINE

- January 9, 2023 - Technical Assistance Session (optional webinar) 1:00-2:00pm.
- February 6, 2023 - Deadline to submit questions regarding RGA
  - Answers to question will be posted on [COMMBUYS](#) and [www.mass.gov](http://www.mass.gov) on or before February 8, 2023
- **February 15, 2023 - Grant Submission Deadline 12:00 p.m. EST via MOVA's eGrants system**
- Spring 2023 - Pending Victim and Witness Assistance Board Meeting: Vote on awards
- Spring 2023 - FY24 contracting process via MOVA's e-grants system
- July 1, 2023 - Start date for FY24 grant
- June 30, 2024 - End date for FY24 grant

## FY24 AND BEYOND.....

- This procurement will represent one year and will run from July 1, 2023 – June 30, 2024.
- MOVA anticipates making between \$34.6M and \$49.1M available for this procurement via federal VOCA and supplemental state funding.

## FY24 UPDATES

- FY24 VOCA and State Victim Assistance Funding Request for Grant Applications
- Agencies with multiple funded programs **MUST** combine programs into one application during this procurement

# FY24 FUNDING PRIORITIES

- Direct service staff personnel costs
- Administrative and management staff personnel costs necessary to manage the funded award
- Client emergency expenses

# PRIORITY CATEGORIES

- Child Abuse
- Domestic Violence
- Sexual Assault
  
- Culturally specific populations
- Survivors of homicide victims
- Persons with disabilities
- LGBTQIA2+ victims

# MATCH

- MOVA will again issue a blanket waiver of the match requirement for all agencies receiving a FY24 grant award.
- You may opt out of the blanket waiver in section II of the application.



# DOCUMENTS WITHIN THE PROCUREMENT

- Request for Grant Application (RGA)
- Application (via eGrants)
- Organizational Questionnaire (via egrants)
- Funding Request (via eGrants)
- Funding Request Prioritization Form (via eGrants)
- Uploads (via eGrants)

# HOW DO YOU FIND THE RGA AND NECESSARY DOCUMENTS ON COMMBUYS?

From the [www.commbuys.com/bso/](http://www.commbuys.com/bso/) main page:

- Under Supplier Activities, click 'open bids'
- Click 'advanced search' box in upper left corner
- Type 'Victim and Witness' into the Organization box
- Click 'search'

## — Supplier Activities —



### Complete Registration

Complete registration here to begin using COMMBUYS. Vendors, please read this [disclaimer](#) prior to completing registration.



### Open Bids

Browse open bid opportunities.



### Active Blankets

Browse active Blankets.





# THE RGA

- Your instruction manual
- Details the specifics of the procurement, application and the submission process

# EGRANTS

<https://mova.intelligrants.com/>

# APPLICATION

**Detailed information starting on Page 6, RGA**

## Section I

- Applicant Information

## Section II

- Match waiver, crime type served, underserved populations, program narrative

Organizational Questionnaire

Funding Request

Uploads

# APPLICATION – SECTION II

## Match

- Indicate if you will be accepting/opting out of the blanket match waiver

## Crime Type Served

- Complete this section based on your funding request only

## Specific Underserved Populations Served:

- In order to select any of the Specified Underserved Populations in this section, the services of your agency or program must be *designed* and *intended* to serve the selected underserved populations

## Program Narrative

- Questions 1 and 2 is required
- Question 3 is required, where applicable



# FUNDING REQUEST (BUDGET)

Ensure that costs do not exceed your FY23 allocation

The screenshot displays the MOVA eGrants web application. The header includes the Massachusetts Office For Victim Assistance logo and the text "MOVA eGrants Victim & Witness Assistance Board". The navigation bar has links for "Home", "Administration", and "Search". The main content area is titled "VOCA-2023-Test Org M-58" and "Questionnaire". A list of budget categories is shown with checkboxes: "FY23 VOCA Budget Forms without Match", "FY23 - Salary", "FY23 - Fringe", "FY23 - Consultants", "FY23 - Office & Programmatic Supplies", "FY23 - Equipment", "FY23 - Travel", "FY23 - Contracts", and "FY23 - Other Costs". To the right, a "Requirements" section is partially visible, showing instructions for the funding request process.

Massachusetts Office For Victim Assistance  
**MOVA** eGrants  
Victim & Witness Assistance Board

Home Administration Search

VOCA-2023-Test  
Org M-58

Questionnaire

FY23 VOCA Budget  
Forms without Match

FY23 - Salary ☐

FY23 - Fringe ☐

FY23 - Consultants ☐

FY23 - Office &  
Programmatic Supplies ☐

FY23 - Equipment ☐

FY23 - Travel ☐

FY23 - Contracts ☐

FY23 - Other Costs ☐

Requirements

Instructions

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2. Funding Reque

Select

# FUNDING REQUEST (BUDGET) - NEW FEATURES

## Personnel - Salary

Instructions: Fill out the following information for your requested staffing. Full-time equivalents (FTEs) will be auto-calculated as a total for the funding request and for each staff member using the information provided.

How many hours per week is full-time at your agency?  Hours per week

Number of Full-Time Equivalent (FTEs)

Employee Name	Staff Category	Title	# of VOCA hours per week	# of Weeks on VOCA Project	VOCA Cost	Total Salary Cost	Direct or Administration Cost	FTE
<input type="text" value="Green"/>	<input type="text" value="Direct Staff: Advocati"/>	<input type="text" value="Advocate"/>	<input type="text" value="40.00"/>	<input type="text" value="52.00"/>	<input type="text" value="\$ 50,000.00"/>	\$50,000.00	<input type="text" value="Direct"/>	1.00
<input type="text" value="Blue"/>	<input type="text" value="Admin Staff: Fiscal/Bi"/>	<input type="text" value="CFO"/>	<input type="text" value="20.00"/>	<input type="text" value="52.00"/>	<input type="text" value="\$ 20,000.00"/>	\$20,000.00	<input type="text" value="Administration"/>	0.50
<input type="text" value="Pink"/>	<input type="text" value="Direct Staff: Direct St"/>	<input type="text" value="Clinical Supervisor"/>	<input type="text" value="20.00"/>	<input type="text" value="52.00"/>	<input type="text" value="\$ 25,000.00"/>	\$25,000.00	<input type="text" value="Direct"/>	0.50
Total:					\$95,000.00	\$95,000.00		



## FUNDING REQUEST (BUDGET) - INDIRECT COSTS

- Applicants should follow MOVA's P&P when requesting funding to support indirect costs.
- Indirect remains an allowable cost, however, it is not required be included in a funding request.
- Agencies may choose not to request indirect cost dollars in order to prioritize funding to sustain and support direct services.
  - Identify this change in your application using program narrative question #2.

# FUNDING REQUEST PRIORITIZATION

## Prioritization Form

Agency Name:	Stonewall First Agency
Program Name:	Victim Services

Are you a pass-through agency?

*Pass-through agencies are those who primarily utilize MOCA funding to fund subawards.*

Yes - ☐

Line Item Name:	MOCA Dollar Commitment	Priority	Explanation
Direct	\$50,000.00	<input type="text" value="1st"/>	<input type="text"/>
Sub	\$20,000.00	<input type="text" value="1st"/>	<input type="text"/>
Print	\$25,000.00	<input type="text" value="1st"/>	<input type="text"/>

# UPLOADS

- Contractor Authorized Signatory Listing (CASL)
- Optional Uploads

# EVALUATION CRITERIA

- Prioritization of costs that are essential to the provision of direct services to victims of crime, as identified by MOVA. MOVA reserves the right to remove or reduce costs which do not align with these categories.
- VWAB's commitment to dedicating funds to previously underserved victims of crime (identified on page 4);
- VWAB's compliance with federal VOCA priority funding categories (identified starting on page 3);
- Geographic distribution of funds throughout the Commonwealth;
- Prior compliance with VOCA policies and procedures;
- Monitoring findings and agency response;
- Program history of reversion during the FY2020, FY2021, and FY2022 contract periods;
- Review of OMT data and the overall utilization of prior awards to support direct services;

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## CIVIL RIGHTS & NON-DISCRIMINATION

All programs, activities, and services provided, performed, funded, or contracted by MOVA shall be conducted without discrimination. Agencies must be in compliance with relevant state and federal non-discrimination laws and policies.

Specific information will be sent to successful applicants during award contracting.



# QUESTIONS?

- We will remain on.
- Questions will be accepted until February 6 – [movagrants@mass.gov](mailto:movagrants@mass.gov).
- All questions and answers will be posted by February 8.
- Applications due no later than 12:00pm EST on February 15.



## FOLLOW US ON SOCIAL MEDIA

   @MASSMOVA

## VISIT OUR WEBSITES

[WWW.MASS.GOV/MOVA](http://WWW.MASS.GOV/MOVA)

[WWW.MASS.GOV/ASKMOVA](http://WWW.MASS.GOV/ASKMOVA)

[WWW.MASS.GOV/GARDENOFPEACE](http://WWW.MASS.GOV/GARDENOFPEACE)

## CONTACT US

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